

Bitter Creek Water Supply Corporation
Sweetwater, Texas
Regular Meeting
Minutes
March 27, 2018

The regular Meeting of Bitter Creek Water Supply Corporation was convened at 6:00 P.M., Tuesday, March 27, 2018. Proper notification was delivered to each director, and proper public notice had been posted. President Jeff Posey declared the Meeting properly announced under the Open Meeting Act and a quorum present with seven directors attending who were: Kathy Arrant, Scott Lambert, Larry Martin, Jeff Posey, Rupert Rodriguez, Pat Sadler and Shelly Scherwitz. Rick Nelson and Jamie Witt were absent. Also present was Shelly Ragland, Joel Culwell, Donnie McKinney and Michael Hamby.

President Posey offered the floor for public input. There was none at that time.

Michael Hamby with Merritt, McClane and Hamby, P.C., gave the 2017 Audit Report. He stated that the audit had went well, and complimented Shelly Ragland for getting all the information together for the audit. Eight adjustments were made to depreciation, pertaining to small equipment that was no longer owned. Mr. Hamby gave BCWSC a clean audit and said there had been great improvement over the past 2 years. Shelly Scherwitz made a motion to approve the 2017 Audit, which was seconded by Kathy Arrant. The motion passed 7 for and 0 against.

Shelly Scherwitz gave the financial report.

The minutes from the February 26, 2018 Regular Meeting, Memberships, Transfers, Adjustments and the Financial Report were approved by consent agenda. Kathy Arrant made a motion to approve, which was seconded by Pat Sadler. The motion passed 7 for and 0 against.

TCEQ, TWDB or TRWA Business:

1. TCEQ, Testing/Classes – Shelly Ragland had received her CSI License. Kyle Bromley (Class D Basic Water) and Ms. Ragland (Class C Groundwater) would attend classes in May.
2. TCEQ, Violations/Requirements – BCWSC had received a surprise inspection after the February meeting, there were no violations. Jacob & Martin informed BCWSC that they would be working under a new Class C Licensed Person and that the corporation needed to keep track of the hours that he worked.
3. TWBD – The End of Year Report was to be sent in after the Annual Audit had been completed.

Ms. Ragland informed the board that the May meeting would be moved to Tuesday, May 29th, 2018.

The board reviewed the Resolution of New Board Members running unopposed, which were Jeffery Posey, Joel Culwell and Hubert (Donnie) McKinney. Scott Lambert made a motion to approve the 2018 Resolution of Unopposed Candidates. Pat Sadler seconded. The motion passed 7 for and 0 against. The Declaration has been attached and therefore made a permanent part of the minutes.

The board entered into Executive Session under section 551.071 at 7:05 P.M. and exited at 7:26 P.M. Upon exit of Executive Session, Shelly Scherwitz made a motion to have the Sim's Wells tested. Scott Lambert seconded. The motion passed 7 for and 0 against.

The Manager's Report was given by Manager Shelly Ragland:

1. Water loss / System Loss – The cost of water paid to the Althof family was calculated from the 6 Althof well meters for the best accuracy. Leaks and flushing were being better documented.
2. Althof Site Update/System Update – The Master Meter and PRV had been installed on FM 1809. BCWSC would be able to monitor that section more accurately. There were 3 members waiting on line extensions. An Auto Air Relief Valve and manual flush had been installed before Rick Nelson's meter, and a flush had been installed before Mr. Rice's meter.
3. BCBS of Texas required that BCWSC continue to offer insurance to released employees with the released employees paying for all cost.

Kathy Arrant made a motion to adjourn, seconded by Pat Sadler. The motion passed 7 for and 0 against. The meeting adjourned at 7:50 P.M.



President, Board of Directors



Secretary, Board of Directors



Minutes Approved