

Bitter Creek Water Supply Corporation
Sweetwater, Texas
Regular Meeting
Minutes
May 29, 2018

The regular Meeting of Bitter Creek Water Supply Corporation was convened at 6:00 P.M., Tuesday, May 29, 2018. Proper notification was delivered to each director, and proper public notice had been posted. President Jeff Posey declared the Meeting properly announced under the Open Meeting Act and a quorum present with seven directors attending who were: Kathy Arrant, Joel Culwell, Donnie McKinney, Jeff Posey, Rupert Rodriguez, Pat Sadler and Shelly Scherwitz. Larry Martin, Jamie Witt were absent. Scott Lambert arrived later. Also present was Shelly Ragland.

President Posey offered the floor for public input. There was none at that time.

Shelly Scherwitz gave the financial report.

The minutes from the March 27, 2018 Regular Meeting and the April 13, 2018 Organizational Meeting, Memberships, Transfers, Adjustments and the Financial Report for March and April were approved by consent agenda. Kathy Arrant made a motion to approve, which was seconded by Pat Sadler. The motion passed 7 for and 0 against.

Scott Lambert arrived at 6:48 P.M., giving a total of eight directors present.

TCEQ, TWDB or TRWA Business:

1. TCEQ, Testing/Classes – Kyle Bromley passed his test for a Class D Basic Water License. Ms. Ragland needed to take an online class before testing for her Class C Groundwater License. An application had been sent in for Rodney Nelson to test for his Class D Basic Water License, but no testing date had been received.
2. TCEQ, Violations/Requirements – A customer had called in a complaint against BCWSC about a water leak. BCWSC had to involve the Sheriff's Department before repairing the leak. TCEQ checked the water pressure to the customer and it was in compliance, therefore there was no violation.
3. TRWA, Customer Booklet – BCWSC would be required to provide information to customers every year. TRWA put together an information booklet that Water Providers can have sent out to their customers quarterly. Joel Culwell made a motion to mail out the booklet 2 times per year. Kathy Arrant seconded. The motion passed 8 for and 0 against.
4. TRWA, Management Conference – Donnie McKinney made a motion for manager, Shelly Ragland, to attend the conference during November 7 – 8, 2018. Joel Culwell seconded. The motion passed 8 for and 0 against.

Employee Evaluations and Raises:

1. Scott Lambert made a motion to give Kyle Bromley and Rodney Nelson a \$1 per hour raise, and to give Robert Schenkenberg a prorated \$1 per hour raise equaling \$0.25. Rupert seconded. The motion passed 8 for and 0 against. Shelly Ragland's evaluation and raise was discussed in closed session.

2. Shelly Scherwitz made a motion to give Anita Posey a \$1 per hour raise, seconded by Scott. The motion passed 7 for and 1 abstain by Jeff Posey.

The board discussed the need to purchase a new company vehicle and a new office computer.


Ms. Ragland informed the board that the Scott Case had been finalized and discussed payment for damages. She also stated that the Tariff and Employee Handbook needed to be updated.

The board entered into Executive Session under section 551.071 and 551.074 at 7:18 P.M. and exited at 7:57 P.M. Upon exit of Executive Session, Shelly Scherwitz made a motion to give Shelly Ragland a \$1 per hour raise, seconded by Joel Culwell. The motion passed 7 for and 1 against by Scott Lambert.

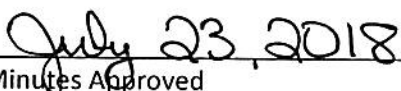
The Manager's Report was given by Manager Shelly Ragland:

1. Water loss /System Loss – Ms. Ragland informed the board that the reason the System figures and the RVS figures were different, was because RVS ran a month behind. The end of line needed to be flushed monthly to insure water quality, this would cause some increase in loss.
2. Althof Site Update/System Update – A master meter would be installed on CR 220 and numerous lines extensions were wanted by future members. The water line had been moved to the outside of Mr. Rappold's property line.
3. The Texas Workforce Commission would be having an Employment Law Conference in Abilene and Ms. Ragland would be attending.

Donnie McKinney made a motion to adjourn, seconded by Joel Culwell. The motion passed 8 for and 0 against. The meeting adjourned at 8:20 P.M.



President, Board of Directors



Minutes Approved



Secretary, Board of Directors