

Bitter Creek Water Supply Corporation  
Sweetwater, Texas  
Regular Meeting  
Minutes  
May 28, 2019

The regular Meeting of Bitter Creek Water Supply Corporation was convened at 6:00 P.M., Tuesday, May 28, 2019. Proper notification was delivered to each director, and proper public notice had been posted. President Jeff Posey declared the Meeting properly announced under the Open Meeting Act and a quorum present with six directors attending who were: Tommy Bibb, Joel Culwell, Jimmy Hendrix, Jeff Posey, Pat Sadler and Shelly Scherwitz. Scott Lambert, Kim Nelson and Jamie Witt were absent. Also present was Shelly Ragland.

President Jeff Posey offered the floor for public input. There was none at that time. Special guest, Seth Mahaffey, was unable to attend.

Shelly Scherwitz gave the financial report.

The minutes from the March 25 Regular Meeting, minutes from the April 8, 2019 Special Meeting, minutes from the April 12, 2019 Organizational Meeting, Memberships, Transfers, Adjustments and the Financial Reports were approved by consent agenda. Joel Culwell made a motion to approve, which was seconded by Jimmy Hendrix. The motion passed 6 for and 0 against.

TCEQ, TWDB or TRWA Business:

1. TCEQ, Testing/Classes – Rodney Nelson had received his Class D Water License and a \$2.00 raise, accordingly.
2. TCEQ, Enforcement – BCWSC received a penalty for not sending a timely Boil Water Notice to TCEQ. The customers were notified in a timely manner. Procedure for posting Boil Water Notices will be put in the BCWSC Operations Manual.
3. TCEQ, Audit – BCWSC was audited on May 16, 2019 and was marked for not flushing enough. Flushing must continue for a minimum of 15 minutes plus the correct residual has to be obtained. BC was also marked for not having a record of the well completion data and a record of the construction approval. Four other various issues were listed on the audit.
4. TCEQ, Tank Inspections – Ladders would have to be updated, the vents were repaired. The Nunn West tank is need of repair.
5. TWDB, Water Loss Audit – The Annual Water Loss Audit had been turned in to TWDB.
6. TRWA, Emerging Leadership Program – Shelly Ragland would be attending on June 13, 2019.
7. TRWA, Customer Informational Booklet – The booklet should be received around June or July.
8. PUC, Complaint – The complaint was cleared, as stated in previous minutes.

The board entered into Executive Session under Code 551.071 and 551.083, at 6:49 P.M. and exited at 7:05 P.M. No action was taken.

The Emergency Procedures/Operations Manual and the Employee Handbook had been updated and were being proofread.

Tank inspections and repairs were discussed.

The board discussed pay increases. New employee, Shane McClintock, was introduced. Shelly Ragland also informed board members, that there would be a hearing concerning Workman's Compensation for former employee, Tony Messer.

The Manager's Report was given by Manager Shelly Ragland:

1. Water loss /System Loss – Water loss with flushing accounted for was at 8.96%.
2. Althof Wells/System Update – The panels on Well 5 had been repaired.
3. Flush Monthly Reports – Discussed.
4. Emergency Manager's Report – The events that occurred during the water crisis were discussed. Ms. Ragland told the board that all Poly ordered was for potable water and that she would never jeopardize the water system.

Pat Sadler made a motion to adjourn, seconded by Tommy Bibb. The motion passed 6 for and 0 against. The meeting adjourned at 7:56 P.M.

  
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President, Board of Directors

  
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Secretary, Board of Directors

  
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Minutes Approved