

Bitter Creek Water Supply Corporation  
Sweetwater, Texas  
Regular Meeting  
Minutes  
July 22, 2019

The regular Meeting of Bitter Creek Water Supply Corporation was convened at 6:00 P.M., Monday, July 22, 2019. Proper notification was delivered to each director, and proper public notice had been posted. President Jeff Posey declared the Meeting properly announced under the Open Meeting Act and a quorum present with nine directors attending who were: Tommy Bibb, Joel Culwell, Jimmy Hendrix, Scott Lambert, Kim Nelson, Jeff Posey, Pat Sadler, Shelly Scherwitz and Jamie Witt. Also present was Shelly Ragland.

President Jeff Posey offered the floor for public input. There was none at that time.

The board entered into Executive Session under the Texas Government code 551.071 at 6:06 P.M. and exited at 6:58 P.M. No action was taken.

Shelly Scherwitz gave the financial report.

The Memberships, Transfers, Adjustments and the Financial Reports were approved by consent agenda. Jamie Witt made a motion to approve, which was seconded by Jimmy Hendrix. The motion passed 9 for and 0 against.

TCEQ, TWDB or TRWA Business:

1. TCEQ, Drinking Water Conference – Free classes would be offered August 8<sup>th</sup> through 9<sup>th</sup> and would qualify for 16 CED hours.
2. TCEQ, Well Easements – TCEQ had voiced concerns about the fencing around the wells, but Errin Guerrera stated no action was required at the present time.
3. TCEQ, Audit Items – All notes from the inspection had been cleared.
4. TWDB, Water Reserve Account – BCWSC had reached and surpassed the maximum amount required and would discontinue monthly deposits.
5. TRWA, Customer Informational Booklet – A copy of the booklet was mailed out in July.
6. TRWA, Capitol Pipeline – The pipeline was discussed.

The board entered into Executive Session under the Texas Government code 551.074 at 7:22 P.M. and exited at 8:25 P.M. No action was taken.

Shelly Ragland was obtaining estimates for repairs on the Nunn West tank.

Ms. Ragland informed the board that she was still working on the monthly budget, which had been requested. She also stated that she was researching the properties that BCWSC leases, to verify ownership.

The Firepup Program was discussed. Tommy Bibb made a motion to donate \$100 to the program, seconded by Scott Lambert. The motion passed 9 for and 0 against.

Anita Posey had turned in her resignation effective July 21, 2019. Jamie Witt made a motion to accept the resignation, seconded by Jimmy Hendrix. The motion passed 8 for and 1 abstain made by Jeff Posey.

Stephanie Spurlock had been hired for the vacancy in the front office. Jamie Witt made a motion to approve the hire, seconded by Jimmy Hendrix. The motion passed 9 for and 0 against.

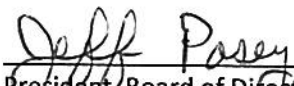
Donald Baker Jr. was hired as the new field employee. Scott Lambert made a motion to approve the hire, seconded by Joel Culwell. The motion passed 9 for and 0 against.

The board was updated on the pending Workman's Compensation for a previous employee. Ms. Ragland also discussed matters concerning Bad Debt Collections Process.

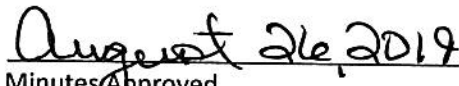
The Manager's Report was given by Manager Shelly Ragland:

1. Water loss /System Loss – Discussed a new audit for Water Loss that might be useful.
2. Althof Wells/System Update – A 10-inch line was covered on CR 105. BCWSC had discovered a large leak on FM 57 in the Longworth area. Numerous leaks were occurring due to ground shifting and pipe splitting. Bitter Creek had encased several service lines crossing roads.
3. Monthly Flush Reports – There were difficulties getting the Monthly Flush Reports. Ms. Ragland was looking into the cost for automatic flushes and finding out the cost of a flow computer for the master meters.
4. Finance updates were discussed.

Jimmy Hendrix made a motion to adjourn, seconded by Kim Nelson. The motion passed 9 for and 0 against. The meeting adjourned at 8:57 P.M.

  
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President, Board of Directors

  
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Secretary, Board of Directors

  
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Minutes Approved